

Please fill in and sign this form, scan or convert it into PDF and upload to iLAB Project Approval (Legally Binding)

Proteomics and Metabolomics Analysis Authorization Form

I hereby authorize the Proteomics and Metabolomics Facility (Pro-Met-) to perform certain analysis services on biological material that my lab submits to Pro-Met-. I will make sure that all orders and decisions that members of my lab or other persons that act on my behalf communicate to Pro-Met- have been authorized by me, and as the Principal Investigator I agree to carry the final responsibility.

I am aware that the Pro-Met- will bill my lab according to the current list of services and prices (cf. Pro-Met- website at <http://www.pro-met-facility.at>), and I confirm that my lab and my institution will cover these costs.

In order to control costs, I would like to impose the following upper limit for services that my lab can request from the Pro-Met- as part of this authorized project (this section can be left empty, which means no limit):

The total cost must not exceed (please specific the EUR amount excluding any taxes): _____

All service should be provided under the following pricing scheme (please tick only one box):

I hereby request subsidized rates as part of the collaborative sequencing scheme. I confirm that my lab is based at an academic institution and that this project constitutes non-profit academic research.

This is the default option for academic collaborators of the Pro-Met- and guarantees lowest prices

I confirm that I will pay the unsubsidized fee-for-service prices of the Pro-Met- (quotes available on request).

This option is for projects that are commercial or otherwise incompatible with collaborative program

The billing details (address, account number, etc.) are as follows:

Additional remarks:

I confirm that I have read, understood and accepted the following terms and conditions:

- Users may only submit samples to Pro-Met- for which they have the right to perform comprehensive proteomics or metabolomics characterization and to access the resulting data. Specifically, the users must hold appropriate ethical approval, must adhere to all regulations and must have confirmed that no laws or regulations exist that would make it illegal or problematic for Pro-Met- to perform MS-based analysis of the submitted material or to make the data available to the user.
- The Pro-Met- Facility aims for highest quality but cannot guarantee any minimum read count or quality score because these values depend highly on the user-provided material. Technical failures that are the sole responsibility of Pro-Met (e.g. an accidentally loss of sample) are repeated free of charge. Failures that are primarily caused by problems with the user-submitted materials (e.g. user prepared samples or user-related sample contaminations) are billed to the user.
- The most popular offer for academic partners is “collaborative”, and the corresponding prices are subsidized by the CeMM Research Center for Molecular Medicine of the Austrian Academy of Sciences. To ensure that these subsidies are used in the most effective way, collaborative proteomics and metabolomics services come with certain responsibilities for the user: (i) Appropriate measures must be taken to ensure that the study stands reasonable chances of success. Specifically, users may be requested by Pro-Met- to provide a project abstract and/or a concrete bioinformatic analysis plan that documents the feasibility of the approach; (ii) Users must provide a sample submission form with detailed documentation of the objective, protocols used, in order to facilitate operations and error handling; (iii) the Pro-Met- coordinator must be informed prior to submission of any publications arising from collaborative analysis (an informal e-mail with title, author list and abstract of the manuscript is sufficient), and the Pro-Met- must be acknowledged through co-authorship and/or a suitable sentence in the Acknowledgement section (jointly decided based on the scope and scale of the Pro-Met-contribution).
- The sequencing service is currently provided solely for research purposes and "as is", without any form of guarantee or liability.
- Failure to adhere to the terms of conditions may result in a temporary or permanent ban from using certain services provided by Pro-Met- or by CeMM, reclaim of any subsidies provided by the Pro-Met-, and/or other suitable measures. If necessary, dispute resolution is performed by an arbitration committee consisting of the leadership of CeMM (e.g. the Scientific Director).

Date

Name (in block capitals)

Signature