

307 Westlake Containment Facilities Training Matrix		
Access Area	EHS Training Matrix	Assigned Trainer
BSL-3 Facility Rooms 256, 256A, 256B, 256C, 256D, 257	1. Have your PI or direct supervisor email ResearchEHS@seattlechildrens.org to request the initiation of BSL-3 access.	Reiling Liao
	2. EHS will notify an occupational health nurse of your need for TB screening, medical clearance to wear a respirator, and N95 fit-testing and training. Expect outreach from a nurse. Record your completed occupational health requirements on your training checklist .	
	3. EHS will schedule in-person PAPR training.	
	4. Review the BSL-3 Safety Manual , the Web-Based Training in Learning Center , and take the training quiz provided by EHS.	
	5. Attend an in-person training with the BSL-3 facility trainer in the BSL-3 facility (get trainer initials after completing training section on checklist).	
	6. You may now enter and work in the facility with escorted access. When your escort/trainer feels comfortable with your level of competence working alone, get that person’s signature on your training checklist.	
	7. Meet with the BSL-3 Facility Director (get facility director signature on training checklist).	
	8. Obtain signatures for access approval from the SCRI Biosafety Officer and your PI/direct supervisor on the training checklist.	
	9. Turn in your training checklist to EHS.	
	10. EHS will then send a request for badge access to be added to your badge for the BSL-3 facility.	
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ABSL-3 Facility Rooms 254, 254A, 254B, 254C, 254D, 255 NOTE: These steps must be completed <u>in addition</u> to the IACUC and Office of Animal Care (OAC) requirements for access to the ABSL-3	1. Have your PI or direct supervisor email ResearchEHS@seattlechildrens.org to request the initiation of ABSL-3 access.	Courtney Plumlee-Burdette
	2. Visit IACUC’s “Adding Staff” CHILD page to be added to the appropriate ABSL-3 protocols.	
	3. Visit the Animal Use Training Program CHILD page to register for 307 Westlake Animal Facility Orientation and Hands-On Training. Record your facility orientation date on your training checklist.	
	4. EHS and IACUC will notify an occupational health nurse of your need for TB screening, medical clearance to wear a respirator, N95 fit-testing and training, and any necessary updates to an animal work clearance form. You should receive outreach from a nurse. Record your medical clearance confirmation on your training checklist .	
	5. EHS will schedule in-person PAPR training.	
	6. Review the ABSL-3 Safety Manual , the Web-Based Training in Learning Center , and take the training quiz provided by EHS.	
	7. Attend an in-person training with the ABSL-3 facility trainer in the ABSL-3 facility (get trainer initials after completing training section on checklist).	
	8. You may now enter and work with escorted access. When your escort/trainer feels comfortable with your level of competence working alone, get that person’s signature on your training checklist.	
	9. Meet with the ABSL-3 Facility Director (get facility director signature on training checklist).	
	10. Obtain signatures for access approval from the SCRI Biosafety Officer and your PI/direct supervisor on the training documentation form.	
	11. Turn in your training checklist to EHS.	
	12. EHS will then send a request for badge access to be added to your badge for the ABSL-3 facility.	
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Flow Core BSL-3 Facility Rooms 455, 456, 457	1. Have your PI or direct supervisor email ResearchEHS@seattlechildrens.org to request the initiation of Flow Core (FC) BSL-3 access.	Matthew Garling
	2. EHS will notify and occupational health nurse of your need for TB screening, medical clearance to wear a respirator, and N95 fit-testing and training. Expect outreach from a nurse. Record your completed occupational health requirements on your training checklist .	
	3. EHS will schedule in-person PAPR training.	
	4. Review the BSL-3 Safety Manual , the Web-Based Training in Learning Center , and take the FC BSL-3 training quiz provided by EHS.	
	5. Attend an in-person training with the FC BSL-3 facility trainer in the FC BSL-3 facility (get trainer signature after completing training section on checklist).	
	6. You may now enter and work in the facility with escorted access. When your escort/trainer feels comfortable with your level of competence working alone, get that person’s signature on your training checklist.	
	7. Meet with the FC BSL-3 Facility Director (get facility director signature on training checklist).	
	8. Obtain signatures for access approval from the SCRI Biosafety Officer and your PI/direct supervisor on the training checklist.	
	9. Turn in your training checklist to EHS.	
	10. EHS will then send a request for badge access to be added to your badge for the FC BSL-3 facility.	
Access Area	EHS Training Matrix	Assigned Trainer
BSL-2+ HIV Suite Rooms 400.3, 459, 461, 463	1. Have your PI or direct supervisor email ResearchEHS@seattlechildrens.org to request the initiation of BSL-2+ HIV Suite access.	Nicholas Dambraskas or Chloe Jones
	2. Review the BSL-2+ HIV Suite safety manual , the Web-Based Training in Learning Center , and take the training quiz provided by EHS. This must be done before meeting with an occupational health nurse.	
	3. EHS’s occupational health nurse will schedule a review of exposure response procedures and the risks of non-human primate work. Expect outreach.	
	4. Attend an in-person training with the BSL-2+ HIV Suite trainer in the BSL-2+ HIV Suite (get trainer signature after completing training section on checklist).	
	5. Meet with the BSL-2+ HIV Suite Director (get director signature on training checklist).	
	6. Obtain a signature for access approval from your PI/direct supervisor on the training documentation form.	
	7. Turn in your training checklist to EHS.	
	8. EHS will then send a request for badge access to be added to your badge for the BSL-2+ HIV Suite.	
Access Area	EHS Training Matrix	Assigned Trainer
ACL-1 Research South Research Insectary, Rooms 473, 474, 475, 476 NOTE: These steps must be completed <u>in addition</u> to the IACUC and Office of Animal Care (OAC) requirements if you will be working with animals in the facility	1. Have your PI or direct supervisor email ResearchEHS@seattlechildrens.org to request the initiation of ACL-1 Insectary access.	Samantha Whiteside
	2. If working with animals, visit IACUC’s “Adding Staff” CHILD page to be added to the appropriate ACL-1 protocols.	
	3. Animal Use Medical Clearance is required for access to this room. Expect outreach from an occupational health nurse. Record your medical clearance confirmation on your training checklist .	
	4. Review the ACL-1 Safety Manual , the Web-based Training in Learning Center , and take the training quiz.	
	5. Complete the in-person ACL-1 Insectary safety tour and training using the ACL-1 Insectary Safety Training Checklist (get trainer signature after completing training section on checklist).	
	6. Meet with the ACL-1 Research Insectary Manager (get manager signature on training checklist).	
	7. Obtain a signature for access approval from your PI/direct supervisor on the training checklist.	
	8. Turn in your training checklist to EHS.	
	9. EHS will then send a request for badge access to be added to your badge for the ACL-1 Research Insectary.	
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ACL-2 Research North Research Insectary, Rooms 450, 451, 451A NOTE: These steps must be completed <u>in addition</u> to the IACUC and Office of Animal Care (OAC) requirements if you will be working with animals in the facility	1. Have your PI or direct supervisor email ResearchEHS@seattlechildrens.org to request the initiation of ACL-2 Insectary access.	Will Betz
	2. If working with animals , visit IACUC’s “Adding Staff” CHILD page to be added to the appropriate ACL-2 protocols.	
	3. Animal Use Medical Clearance is required for access to this room. Expect outreach from an occupational health nurse. Record your medical clearance confirmation on your training checklist .	
	4. Review the ACL-2 Safety Manual , the Web-Based Training in Learning Center , and take the training quiz.	
	5. Complete the in-person ACL-2 Insectary safety tour and training using the ACL-2 Insectary Safety Training Checklist (get trainer signature after completing training section on checklist).	
	6. If your work will involve mosquito dissections, you must receive task specific safety training and have signed training documentation on file (Appendix 1 of the ACL-2 Safety Manual) with the ACL-2 Insectary trainer to perform this procedure.	
	7. Meet with the ACL-2 Research Insectary Manager (get manager signature on training checklist).	
	8. Obtain a signature for access approval from your PI/direct supervisor on the training checklist.	
	9. Turn in your training checklist to EHS.	
	10. EHS will then send a request for badge access to be added to your badge for the ACL-2 Research Insectary.	
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ACL-1 Clinical South Clinical Insectary, Rooms 470, 471, 472 NOTE: These steps must be completed <u>in addition</u> to the IACUC and Office of Animal Care (OAC) requirements if you will be working with animals in the facility	1. Have your PI or direct supervisor email ResearchEHS@seattlechildrens.org to request the initiation of ACL-1 Insectary access.	Nelly Camargo or Ashley Vaughan
	2. Have your PI or direct supervisor contact the Quality Assurance Unit (QAU) to request access to specific rooms listed in column 1.	
	3. If working with animals, visit IACUC’s “Adding Staff” CHILD page to be added to the appropriate ACL-1 protocols.	
	4. Animal Use Medical Clearance is required for access to this room. Expect outreach from an occupational health nurse. Record your medical clearance confirmation on your training checklist .	
	5. Review the ACL-1 Safety Manual , the Web-based Training in Learning Center , and take the training quiz.	
	6. Complete the in-person ACL-1 Insectary safety tour and training using the ACL-1 Insectary Safety Training Checklist (get trainer signature after completing training section on checklist).	
	7. Meet with the ACL-1 Clinical Insectary Manager (get manager signature on training checklist).	
	8. Obtain a signature for access approval from your PI/direct supervisor on the training checklist.	
	9. Turn in your training checklist to EHS.	
	10. The QAU will then notify EHS that they are requesting approval for your access to the clinical side of the ACL-1 Insectary.	
	11. After this notification, EHS will send a request for badge access to be added to your badge for the ACL-1 Clinical Insectary.	
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ACL-2 North Clinical Insectary, Rooms 452, 453, 453A NOTE: These steps must be completed <u>in addition</u> to the IACUC and Office of Animal Care (OAC) requirements if you will be working with animals in the facility	1. Have your PI or direct supervisor email ResearchEHS@seattlechildrens.org to request the initiation of ACL-2 Insectary access.	Will Betz or Spencer Kennedy
	2. Have your PI or direct supervisor contact the Quality Assurance Unit (QAU) to request access to specific rooms listed in column 1.	
	3. If working with animals , visit IACUC’s “Adding Staff” CHILD page to be added to the appropriate ACL-2 protocols.	
	4. Animal Use Medical Clearance is required for access to this room. Expect outreach from an occupational health nurse. Record your medical clearance confirmation on your training checklist .	
	5. Review the ACL-2 Safety Manual , the Web-Based Training in Learning Center , and take the training quiz.	
	6. Complete the in-person ACL-2 Insectary safety tour and training using the ACL-2 Insectary Safety Training Checklist.	
	7. If required, complete Insectary Challenge Room and Mosquito Behavior Training (after all in-person trainings, trainer sign-off occurs). Return this checklist to QAU.	
	8. If your work will involve mosquito dissections, you must receive task specific safety training and have signed training documentation on file with the ACL-2 Insectary trainer to perform this procedure.	
	9. Meet with the ACL-2 Research Insectary Manager (get manager signature on training checklist).	
	10. Obtain a signature for access approval from your PI/direct supervisor on the training checklist.	
	11. Turn in your training checklist to EHS.	
	12. The QAU will then notify EHS that they are requesting approval for your access to the clinical side of the ACL-2 Insectary.	
	13. After this notification, EHS will send a request for badge access to be added to your badge for the ACL-2 Clinical Insectary.	
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North Clinical TC Rooms and Challenge Room Rooms 433, 434, 454	Have your PI or direct supervisor contact the Quality Assurance Unit (QAU) for information on access to these rooms.	