***Welcome to the Flow Cytometry lab***

**What to do to get started!**

* Have a meeting with staff to discuss the flow cytometry project (please include at least 1 paper describing the type of experiment(s) you wish to conduct). Contact Sarah Neering (sjn16@psu.edu) or Brian Dawson (bcd5018@psu.edu) to set up a time.
* Ensure that Laboratory Safety training is up-to-date
* Register on **RIMS** (<http://rims.psu.edu>)
	+ Add a billing account to RIMS
	+ Get RIMS billing account approved by PI
* Complete “Laser Fundamentals and Safety Training”
	+ Send laser training certificate to bcd5018@psu.edu and ehslaser@psu.edu
* Watch videos 1-5 at <http://tinyurl.com/raodyp>
	+ Complete video questions hand-out
* Hands-on training
	+ Schedule with Sarah sjn16@psu.edu or Brian bcd5018@psu.edu depending on the instrument needed
	+ Complete hands-on training (usually 2 sessions)
	+ Sign laser-specific training sheets
* Bring security-access sheet to Laura Drew (W-102 Millennium Science Complex)

### Facility Policies

Users are obligated to abide by the following facility policies

* Users **must acknowledge** the facility in all publications, posters, talks, etc.
* Users **may not** train other users or Log in for an untrained user
* Users may not attach any device to a facility computer (i.e. **No USB drives**)
* Users may not install software on any facility computer
* Users may not alter preferences in software without permission from a staff member
* Users must clean up the work area after use; training will be provided for properly cleaning instrumentation.
* The facility is not responsible for data storage. Users should promptly remove all data from facility computers using approved methods.