



Notes:

- Samples must be packaged in leak proof containers, with samples (or sample box) in a plastic bag with an absorbent material to contain potential spills.
- Samples submitted to the laboratory will not be returned.
- Hazardous samples must be discussed with lab personnel prior to shipping, to ensure proper care is taken.

Customer Local Delivery Instructions:

- Properly packaged samples may be delivered on Monday through Friday during the hours of 9 am and 4 pm (excluding holidays). Prior arrangement for delivery must be made with the Mass Spectrometry Facility contact person indicated.
- It is the responsibility of the customer to ensure that sample integrity is maintained during transport (e.g. temperature (using dry/wet ice), etc.).
- A copy of the completed sample submission form, as well as additional requested paperwork (e.g. MSDS, SOP, etc.) should be included with the samples.

Customer Sample Shipping Instructions:

- Properly packaged samples should be sent to the following address:

University of Colorado – Anschutz Medical Campus
School of Pharmacy and Pharmacological Sciences
Mass Spectrometry Facility Lab V20-2460D
Attention: (Insert name of the Mass Spectrometry Facility contact)
12850 E. Montview Blvd.
Aurora, CO 80045
- Deliveries will be accepted Monday through Thursday (excluding holidays). Friday deliveries may be accepted with prior approval from the Mass Spectrometry Facility contact person.
- Customer is responsible for:
 - Local export documentation and reporting (if applicable).
 - Adherence to transportation regulations by ensuring proper identification, classification, packaging, marking, labeling and documentation for sample container.
 - A copy of the completed sample submission form, as well as additional requested paperwork (e.g. MSDS, SOP, etc.) should be included in the package.