



Sample Handling and Delivery Requirements

Notes:

- Samples (or sample box) must be packaged in Ziploc/sealable bag with absorbent material to contain any potential spills.
- Fisher low binding tubes (1.5 mL, Catalog # 02-681-320; 2 mL, Catalog # 02-681-321) or Falcon conical tubes (15 mL, Catalog # BD 352097; 50 mL, Catalog # BD 352098) are preferred. Otherwise, please specify tube type (company, catalog #) in project request details and provide “blank” tube for background testing.
- Samples submitted to the laboratory will not be returned unless specifically requested (and discussed with laboratory personnel).
- Hazardous samples must be discussed with lab personnel prior to shipping, to ensure proper care is taken during sample preparation.

Customer Local Delivery Instructions:

- Properly packaged samples may be delivered on Monday through Friday during the hours of 9 am and 4 pm (excluding holidays). Prior arrangement for delivery must be made with your Mass Spectrometry Facility contact person indicated.
- It is the responsibility of the customer to ensure that sample integrity is maintained during transport (e.g. temperature (using dry/wet ice), etc.).
- A copy of this signed form, as well as additional requested paperwork (e.g. MSDS, SOP, etc.) should be included in the package.

Customer Sample Shipping Instructions:

- Properly packaged samples should be sent to the following address:

University of Colorado – Anschutz Medical Campus
School of Pharmacy and Pharmacological Sciences
Mass Spectrometry Facility
Attention: (Insert name of your Mass Spectrometry Facility contact)
12850 East Montview Boulevard
Mail Stop C238
V20-2460D
Aurora, CO 80045
- Deliveries will be accepted Tuesday through Thursday (excluding holidays). Friday deliveries may be accepted with prior approval from the Mass Spectrometry Facility contact person.
- Customer is responsible for:
 - Local export documentation and reporting (if applicable).



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and Pharmaceutical Sciences

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Customer Sample Shipping Instructions (continued):

- Adherence to transportation regulations by ensuring proper identification, classification, packaging, marking, labeling and documentation for sample container.
- Must confirm delivery with your Mass Spectrometry Facility contact person via telephone or email.
- A copy of this signed form, as well as additional requested paperwork (e.g. MSDS, SOP, etc.) should be included in the package.