



1. Samples Received and Entered into Stem Cell Hub By/Date: _____
2. Samples Prepared for Verification and Boxed By/Date: _____
3. WiCell Verification of Identifier on Tube By/Date: _____
4. Samples Delivered to TRIP By/Date: _____

Lines 2 and 3 cannot be the same WiCell staff!

Number of Samples For Delivery

Chain of Custody: To be completed by UW Hospital & Clinic Lab or TRIP Lab Personnel that receive the samples.

By signing below, I certify that I have verified the number samples received match the “number of samples for delivery”.

Printed Name: _____ **Signature:** _____ **Date:** _____

Submitted To:

Histocompatibility/Molecular Diagnostics Laboratory University of Wisconsin Hospital and Clinics 600 Highland Avenue, Room D4/211,a Madison, WI 53792
Office Phone: 608-265-6578
Main Laboratory Phone: 263-7018

TRIP Lab, Department of Pathology and Laboratory Medicine University of Wisconsin School of Medicine and Public Health 1111 Highland Avenue, Room 2062 Madison, WI 53705-8550
Laboratory Phone: 265-9168

Contact Information	Bill To	Final, Signed Report Information	Reporting
cytogenetics@wicell.org 608-316-4145 (Seth)	WiCell Attn: Account Payable PO Box 7365 Madison, WI 53707	Email electronic signed copy to cytogenetics@wicell.org .	<input type="checkbox"/> Word Doc <input type="checkbox"/> Excel

Group submitting samples: N/A

**SAMPLE INFORMATION**

WiCell Instructions: Print this second page multiple times if needed, and include only one cover sheet (page 1) as needed. Single line out, indicate "N/A" and initial and date any part of this table not used.

See attached excel sheet for description information

Test Requested	Identifier on Tube	Label for Report	Description	STR Result Comparison & Applicable Info
<input type="checkbox"/> STR (DNA extracted) <input type="checkbox"/> STR (cell pellet)			DNA Extracted Genomic DNA = (ng/μl) 260/280= <input type="checkbox"/> N/A Frozen Cell Pellet Approx. number of cells = <input type="checkbox"/> N/A	Compare identity results to: <input type="checkbox"/> STR result from another institution is attached <input type="checkbox"/> Cell line name previously analyzed: <input type="checkbox"/> Cell line never analyzed for STR before; the cell line name to refer to in the report is:
<input type="checkbox"/> STR (DNA extracted) <input type="checkbox"/> STR (cell pellet)			DNA Extracted Genomic DNA = (ng/μl) 260/280= <input type="checkbox"/> N/A Frozen Cell Pellet Approx. number of cells = <input type="checkbox"/> N/A	Compare identity results to: <input type="checkbox"/> STR result from another institution is attached <input type="checkbox"/> Cell line name previously analyzed: <input type="checkbox"/> Cell line never analyzed for STR before; the cell line name to refer to in the report is:
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