

# Login Manual

## Logging into iLab

To log into iLab to access the OHSU cores, go to the link <https://ohsu.corefacilities.org/>

If you have an OHSU ID, click on the “[here](#)” link to log in.

If you do not have an OHSU ID or if you wish to log in using your iLab credentials, click the check box.

You are about to enter the private network of iLab Solutions, LLC. Unauthorized entry and/or use of this system may subject you to both civil and criminal liability under applicable state and/or federal laws and regulation.

**OHSU user :**  
Click [here](#) to login or register using your institute login and password.

**Not a OHSU user? :**  
Login using iLab credentials

If you don't have an account, please [register](#) for an iLab account.

Please email [support@ilabsolutions.com](mailto:support@ilabsolutions.com) if you are experiencing problems with your username and password.

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All users with OHSU IDs can login at the OHSU ID screen. If you have not registered, iLab will ask you to select your Principle Investigator. If your PI is not in iLab, please contact [support@ilabsolutions.com](mailto:support@ilabsolutions.com).

For users that do not have an OHSU ID, click the check box and login fields appear. If you have registered for an iLab account but do not know your iLab password, please go to [https://my.ilabsolutions.com/account/forgot\\_password](https://my.ilabsolutions.com/account/forgot_password)

If you are not internal to OHSU with a login ID and require an iLab account, click the “[register](#)” link on the first login page.

The screen below appears. To register, please complete all the fields and submit to iLab Support.



You are requesting access to the Oregon Health & Science University

Your name:

Your title:

Your email address:

Your phone number:

Your lab's name:

Your PI's name:

Your PI's email address:

Financial Admin's name:

(The person who can help supply accurate payment information)

Financial Admin's email address:

REGISTRATION ASSISTANCE:

To create an iLab Account, please follow the directions below. All fields must be filled out.

**Your Name** - Type in your full name.

**Your email address** - Type in your institution or company email address.

**Your phone number** - Type in your contact phone number.

**Your lab's name** - Type in your Principle Investigator's last name.

**Your Pls Name** - Type in your Principle Investigator's full name. If you are the PI, please put your name in this field.

**Your Pls email** - Type in your Principle Investigator's institution or company email address. If you are the PI, put your email in this field.

**Your Financial Admins name** - Type in your Financial Admin's full name. *The Financial Admin is the lab manager of your lab, or the person in your department who handles billing. If you are the Financial Admin, please put your information in here.*

**Your Financial Admins email address** - Type in the Financial Admins institution or company email address. If you are the Financial Admin, put your email address in.

**Financial Admins phone number** - Type in your Financial Admins contact phone number.

**Your Institution or Company** - Select your institution or company from the dropdown menu. If

Once logged in, click on the "list all cores" link on the left panel to view the OHSU cores using iLab.